



Debbie Burden
Stephens County Treasurer

101 S. 11th Room 207
Duncan Oklahoma 73533
Phone (580) 255-0728 Fax (580) 252-5950

TO WHOM IT MAY CONCERN:

Re: June Resale Excess Proceeds

In regard to the claim of any currently held excess resale proceeds the following documents are required:

1. **Original Statutory Form for Limited Power of Attorney (form attached)**, to be used if owner is not claiming funds himself/herself. If wife or husband claims for property that is in both names on the tax roll, this must be completed by the one who will not be appearing in the office. If claim is being made by a third party on behalf of the property owner(s), this must be completed by all property owners;
2. **Original affidavit (form attached)**;
3. **Photocopy of Driver's License for all parties involved** (including the individual(s) entitled to the funds as well as the party being appointed to serve as their agent);
4. **Original executed IRS W-9 Form which includes current address and SSN of the property owner** – this money is reported to the IRS as proceeds from the sale of real estate if the amount claimed is over \$600.00; and
5. **If name is different from deed**, please provide document of name change (ex. Marriage license, Divorce decree)
6. **Signature on Cash Voucher Claim form**. Pertinent variable information will be completed by Treasurer's office staff upon receipt of all required documents.

If you have any questions, or if we can be of further service to you, please contact our office.

Sincerely,

Debbie Burden, Stephens County Treasurer

AFFIDAVIT OF CLAIMANT

STATE OF _____)

)

COUNTY OF _____)

I, the undersigned _____, of _____,
Being of legal age, do on my oath depose and state as follows:

1. That I hereby swear under penalty of perjury that I am entitled to the excess proceeds from the tax resale property sold in the Stephens County 20__ Tax Resale. The said property being located in Stephens County, Oklahoma, Parcel# _____ and described as follows:
2. That I am hereby making a request for any and all excess proceeds from the said Tax Resale of said property and I also disclaim any further interest in and to said property and I also waive any lack of notice relating to the Tax Resale of the above-described real property.

FURTHER AFFIANT SAYETH NOT.

Phone Number: _____

Mail Check to:

SIGNATURE: _____

DATE: _____

Subscribed and sworn in person and before me, the undersigned Notary Public for the above-named State and County, this _____ day of _____, 20__.

Notary Public in and for aforesaid
County and State

Commission Expires: _____

Commission No.: _____

